

Questions and Corrections 2014-09

4-3-2014

Statewide Cultural Historic and Archaeological Studies

QUESTION 1: With regard to Evaluation Factor 2, Capacity to comply with project schedule – how will capacity be determined (i.e., number of prime firm personnel, combination of prime plus sub consultant personnel, available capacity of people whose resumes are submitted, firm’s overall projects percentage of completion, etc.)?

RESPONSE: It will be up to each individual selection committee member to determine how they will score factor 2: Capacity to comply with project schedule. Responding teams should list the people available for working under the contract and their workload for the next 18 months.

QUESTION 2: Do all individuals on the team need to be prequalified, or is prequalification of the firm sufficient?

RESPONSE: Firm prequalification is sufficient for responding to the advertisement. Once the firm is selected, all persons conducting CH or Arch investigations under the contract must be prequalified.

4-3-2014

Statewide Right of Way Acquisition Services

QUESTION: For **Page 6 (A-E) Relative Experience of Proposed Team**, the instructions state, “Describe five of the firm’s or sub consultant’s most recent similar type projects, and indicate the involvement of personnel identified on page 2.” As of yet, we do not have any project-specific experience with KYTC ourselves, but, as the true right-of-way services provider on our team, we are the prime consultant. On the other hand, our subs have worked with KYTC, but they are ancillary (appraisal services) service providers. We would like to offer five project descriptions for ourselves and one each from our 4 appraisal subs. Can we do this, or will we be penalized for not explicitly complying with the instructions?

RESPONSE: This would be an acceptable way to respond. KYTC would expect firms to show their most qualified personnel. KYTC wishes to select the firm that best fits our overall needs. It will be up to the selection committee to determine the best fit.

3-26-14

2014-09 Statewide NBIS Safety Inspections

1. QUESTION: Based on our previous experience with this contact (with Purchasing), the number of Standard Person-Hours appears to be low. Considering that two persons are always recommended for each inspection due to safety concerns, the time required to drive to each site, due a thorough review, and complete the report in the office, only the most accessible structures that are also in very good condition could be finished in the time allotted. We would recommend that hours be assigned after a review of the location, accessibility, and condition of the structure can be reviewed.

RESPONSE: Hours for drive time will be negotiated as a direct cost in accordance with Division of Professional Services policy for travel time for field work. Drive time is not included in the hours for the inspection. <http://transportation.ky.gov/Professional-Services/Policies%20and%20Regulations/Professional%20Services%20Guidance%20Manual%20June-2009.pdf>

2. QUESTION: Will mileage and any possible lodging/meals be reimbursed if overnight travel is required?

RESPONSE: Mileage and per diem will be negotiated as a direct cost in accordance with Division of Professional Services direct cost allowable rate policy. <http://transportation.ky.gov/Professional-Services/Policies%20and%20Regulations/Direct%20Cost%20Allowable%20Rate%20Policy%2009-24-2013.pdf>

3. QUESTION: What will be used as a basis for hourly rates for the inspectors?

RESPONSE: Lump Sum Fees for inspection will be negotiated based upon a firms KYTC audited overhead and wage rates. If no audit exists, the KYTC Office of Audits will be asked to provide a provision rate for the purposes of negotiations.

4. QUESTION: Will PONTIS be used initially to submit reports before transitioning over to AASHTOWare BrM?

RESPONSE: YES

5. QUESTION: Will AASHTOWare BrM training be available?

RESPONSE: YES, after the transition is made and the consultant has a notice to proceed

3-26-14

2014-09 Statewide NBIS Safety Inspections

- 1) QUESTION: Does the hours shown in the RFP include time for report preparation and data entry or is that separate?

RESPONSE: Yes, the hours shown in the RFP INCLUDE time for report preparation and data entry.

- 2) QUESTION: Does the hours shown in the RFP include travel time between bridges or is that separate?

RESPONSE: Hours for drive time will be negotiated as a direct cost in accordance with Division of Professional Services policy for travel time for field work. Drive time is not included in the hours for the inspection. <http://transportation.ky.gov/Professional-Services/Policies%20and%20Regulations/Professional%20Services%20Guidance%20Manual%20June-2009.pdf>

Mileage and per diem will be negotiated as a direct cost in accordance with Division of Professional Services direct cost allowable rate policy.

<http://transportation.ky.gov/Professional-Services/Policies%20and%20Regulations/Direct%20Cost%20Allowable%20Rate%20Policy%2009-24-2013.pdf>

- 3) QUESTION: What/Will a separate inspection report be required outside of what is to be submitted in the AASHTOware Bridge Management Software?

RESPONSE: NO